

NOTICE OF RIGHT OF WAY APPRAISAL AND APPRAISAL REVIEW SERVICES

INVITATION TO QUALIFY FOR INCLUSION ON THE WVDOT PRE-QUALIFIED APPROVED APPRAISER LIST OR THE REVIEW APPRAISER LIST

Notice is hereby given by the West Virginia Department of Transportation, Division of Highways, that **Right of Way Appraisal and Appraisal Review services** related to transportation projects will be used for statewide projects. Future projects will be advertised and awarded on a low-bid basis.

All individuals interested in providing appraisal or appraisal review service contracts for statewide projects **must** be pre-qualified and approved by the WVDOT, DOH Right of Way Division in order to submit bids on upcoming projects.

Individuals interested in being considered for this work must submit to Mr. David L. Jack, Director, Right of Way Division, West Virginia Department of Transportation, Division of Highways, Building 5, Room A-618, 1900 Kanawha Boulevard, East, Charleston, West Virginia 25305-0430, the following:

- 1. Letter of Interest**
- 2. Statement of Qualifications**
- 3. Two (2) redacted appraisal work-product samples**
- 4. Proof of current WV Appraisal Licensure/Certification in good standing**

Individuals desiring to be included on the pre-qualified list for real estate **APPRAISAL SERVICES** or **APPRAISAL REVIEW SERVICES** **must** meet criteria established by the Right of Way Division and the Federal Highway Administration, and must be competent, as defined by the competency rule, Standards and Provisions of the “Uniform Standards of Professional Appraisal Practice” (USPAP), and the “Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970” (Uniform Act) P.L. 91-646, 49 CFR Part 24

Requirements to be considered for Appraisal OR Appraisal Review Services include, but are not limited to:

- A license or certification in good standing with the West Virginia Real Estate Appraiser Licensing and Certification Board allowing for the appraisal of real estate being acquired under the threat of Eminent Domain; and for appraisers, a minimum of three (3) years of full-time or equivalent part-time experience in real estate appraisal; and for review appraisers, a minimum of five (5) years of full-time or equivalent part-time experience in real estate appraisal review.
- Competent, as defined by the Competency Rule and Standards and Provisions of the “Uniform Standards of Professional Appraisal Practice” (USPAP), and the “Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970” (Uniform Act) P.L. 91-646, 49 CFR Part 24
- Ability to qualify as an expert witness in condemnation proceedings and shall provide such testimony at all types of condemnation proceedings upon request and/or subpoena
- Prior successful completion of training in the appraisal of partial acquisitions and condemnation appraisal principles and applications is recommended for appraisers and required for review appraisers

For a copy of the manual “Information for Appraisers” and/or the criteria established by the Department, submit a request in writing to the address above.

It is the policy of the West Virginia Department of Transportation, Division of Highways, that Disadvantaged and Women-owned Business Enterprises shall have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal funds.